



U.S. Department of Justice

Office of the Deputy Attorney General

The Deputy Attorney General

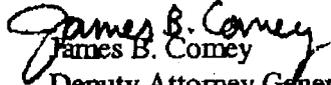
Washington, D.C. 20530

July 28, 2005

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EXECUTIVE SECRETARIAT

MEMORANDUM FOR DIRECTOR, FEDERAL BUREAU OF INVESTIGATION
DIRECTOR, BUREAU OF ALCOHOL, TOBACCO,
FIREARMS, AND EXPLOSIVES
ADMINISTRATOR, DRUG ENFORCEMENT ADMINISTRATION
DIRECTOR, FEDERAL BUREAU OF PRISONS
DIRECTOR, UNITED STATES MARSHALS SERVICE
DIRECTOR, NATIONAL GANG INTELLIGENCE CENTER
CHIEF INFORMATION OFFICER, DEPARTMENT OF JUSTICE
CHIEF INFORMATION OFFICER, FEDERAL BUREAU OF
INVESTIGATION
CHAIR, ATTORNEY GENERAL'S ANTI-GANG COORDINATION
COMMITTEE

FROM:


James B. Comey
Deputy Attorney General

SUBJECT:

Establishment of the Governing Board
of the National Gang Intelligence Center

On June 17, 2005, the Chief Information Officer (CIO) of the Department of Justice (the Department) was directed to determine if it is feasible, cost-effective, and appropriate to create an integrated gang database/network within the Department. The CIO's examination was to include the National Gang Intelligence Center (NGIC), the OCDETF Fusion Center, the Regional Information Sharing Systems, Law Enforcement Online, the National Law Enforcement Telecommunication System, and any other gang-related networks and/or databases utilized by any agency or component of the Department.

On July 15, 2005, the CIO submitted a report to the Deputy Attorney General entitled "Feasibility Assessment of an Integrated Anti-Gang Network for the Department of Justice" (Assessment). After carefully reviewing the Assessment and to ensure the most effective

coordination of anti-gang efforts by the Department, there is hereby established the Governing Board of the National Gang Intelligence Center (Governing Board). The Director of the NGIC shall chair the Governing Board. The Governing Board shall have the following members:

Director, Federal Bureau of Investigation;
Director, Bureau of Alcohol, Tobacco, Firearms, and Explosives;
Administrator, Drug Enforcement Administration;
Director, Federal Bureau of Prisons;
Director, United States Marshals Service;
Chief Information Officer, Department of Justice;
Chief Information Officer, Federal Bureau of Investigation; and
Chair, Attorney General's Anti-Gang Coordination Committee.

A member of the Governing Board may designate any person who is part of the member's component or committee to perform the duties of the member on the Governing Board. The Governing board may appoint such other members as it deems appropriate.

The Governing Board shall approve policies and procedures for the NGIC including, but not limited to, the NGIC concept of operations and standard operating procedures. The Governing Board shall ensure that all NGIC policies and procedures are consistent with the anti-gang policies established by the Attorney General, the Deputy Attorney General, and the Attorney General's Anti-Gang Coordination Committee (Committee).

The Governing Board shall meet within 30 days of the date of this memorandum and thereafter at the call of the chair, but no less than once quarterly.

No later than 90 days from the date of this memorandum, the Governing Board shall submit a written report to the Committee detailing the activities and decisions of the Governing Board and thereafter shall submit an annual report to the Committee no later than the last day of each fiscal year.